AGENDA

ST. LOUIS AREA REGIONAL RESPONSE SYSTEM

BOARD OF DIRECTORS

Thursday, October 13, 2016 - 11:30 A.M.

ST. LOUIS CITY FIRE HEADQUARTERS

1. CALL TO ORDER BY GARY CHRISTMANN, PRESIDENT

2. APPROVAL OF MINUTES OF SEPTEMBER 15, 2016 MEETING

3. DISCUSSION ITEMS

A. Executive Director's Report	NICK GRAGNANI STARRS
B. Missouri Office of Homeland Security Grants Update	JEFF BARLOW Administrator Mo Office of Homeland Security Mo Dept. Public Safety

4. ACTION ITEMS

A. Regional Security Expenditures	NICK GRAGNANI
B. Nominating Committee Report	SGT BILL ROCHE St. Louis County Police & St. Louis Fusion Center

5. OTHER BUSINESS

6. NEXT MEETING AND ADJOURNMENT

The next meeting of the Board will occur on Thursday, November 17, 2016 at 11:30 AM

STARRS BOARD OF DIRECTORS
MEETING MINUTES
SEPTEMBER 15, 2016

The meeting of the STARRS Board of Directors was called to order at 11:30 a.m. at the City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

Directors Present

Gary Christmann, President
Don Feher, Treasurer
Bill Roche, Secretary
John Anthony
Frank Arnoldy
Debbie Beezley
Jon Belmar
Greg Brown
Sarah Gamblin-Luig
Chris Hunt
Dennis Jenkerson
John Nowak
Lawrence O'Toole
Vanessa Poston
Warren Robinson
Mark Thorpe
David Todd
Ryan Weber

Ex Officio
Jim Wild

Also in attendance were Nick Gragnani, Brian Marler, Karen Kunkel, John Whitaker, Ky Kee, Dale Chambers, Leah Hummert, Staci Alvarez and Frank Johnson of STARRS / East-West Gateway Council of Governments staff.

CALL TO ORDER

Gary Christman, Chair, called the meeting to order.

APPROVAL OF MINUTES OF AUGUST 18, 2016 MEETING

Motion was made by Dave Todd, seconded by Lawrence O'Toole, to approve the minutes of the August 18, 2016 meeting. Motion passed unanimously.

DISCUSSION ITEMS

Executive Director's Report

Nick Gragnani, STARRS, advised that the staff is still awaiting grant guidance criteria regarding the renamed Program to Enhance Preparedness for Complex Coordinated Terrorist Attacks. Under the grant, $35 million will be disbursed nationally to jurisdictions to address complex coordinated terrorist attacks. Mr. Gragnani advised that he received information at the Illinois Emergency Management Conference, recently attended by he and Dale Chambers, that indicates UASI funded regions may not eligible, however, he is hopeful that since the St. Louis region held a Joint Counter-Terrorism Awareness Workshop the region maybe given priority.
He advised that additional information will be provided once received.

Mr. Gragnani reported that he, Dale Chambers and John Whitaker of STARRS staff recently attended a THIRA workshop in Chicago, IL that focused on the importance of and ways to improve the THIRA. He advised that the THIRA is not only a funding mechanism, but is also a valuable tool used by the federal government to identify core strengths for emergency planning for natural disasters. Mr. Gragnani thanked all of those instrumental to creating the regional THIRA, noting that it has been recognized for its quality, along with those from Baltimore, Detroit and Houston.

With respect to UASI grants, he noted that the FY 2014 grant was closed on August 31, and current funding from the FY 2015 grant is available until August 2018. As for FY 2016 funding, he reported that staff is finishing the line item budget for review and approval by the Missouri Office of Homeland Security, prior to beginning spend-down. He briefly summarized a chart contained in the meeting materials for FY 2016 funding, which describes milestones and staff contact information for each project, and he advised those with any general questions or with concerns about project deadlines to contact the appropriate staff member listed in the handout.

St. Louis Regional Training & Exercise Work Plan
Dale Chambers, STARRS, thanked Chief Arnoldy and the City of Crestwood for hosting the T&E workshop again this year. He described the draft Training and Exercise Plan (TEP) distributed in the meeting materials, noting that the Plan builds on previous years' work, is subject to continual and annual updates, and is informed by and subsequently supports the THIRA. He explained the program priorities, and he summarized the planned supporting training courses and exercises as well as those in the developmental stage.

Additional discussion followed regarding the success of the last TEP; and the importance of promoting the training course titled *"ICS for Executives and Senior Officials"*. Mr. Gragnani noted that the Community Engagement Department at EWGCOG would be working with STARRS to assist with reaching out to elected officials, developing a training schedule, and finding locations for the training. He introduced Frank Johnson from that department, who was in attendance.

ACTION ITEMS

Regional Security Expenditures
Nick Gragnani, STARRS, summarized staff's recommendation of the following expenditures, totaling $86,759. The expenditures will be funded from the U.S. Department of Homeland Security's Urban Area Security Initiative ("UASI") grant programs.

Action	Description	Amount
Purchase	Veteran's Corp – one BaseX Shelter	$26,154
Purchase	Zoll Medical Corporation – one heart defibrillator	$43,091
Purchase	MD Helicopter, Inc. – one MD Helicopter Technical Bulletin "Garmin G500H Upgrade Authorization"	$17,154

Motion approving the recommendation was made by Dave Todd, seconded by Frank Arnoldy. Motion passed unanimously.

Nominating Committee Report
Nick Gragnani, STARRS, summarized the Nominating Committee's recommendation of the following individuals for membership on the Hospital Preparedness sub-committee:

Christopher Blank, Infection Prevention Consultant, BJC Healthcare

Erica Suhling, Safety and Emergency Preparedness Coordinator, SSM Health – St. Louis

Kaitlin Walker, Environmental Health and Safety Manager, SSM Health – St. Louis

Kenneth Moorman, Director of Safety and Security, St. Anthony's Medical Center

Motion approving the recommendation was made by Dave Todd, seconded by Greg Brown. Motion passed unanimously.

OTHER BUSINESS

Mr. Gragnani announced that EWGCOG's Annual Meeting would be held on November 10, 2016 at Gateway Center in Collinsville, IL. The meeting will consist of a luncheon and Outstanding Leadership in Government Awards (OLGA's) following a morning presentation focusing on the work of STARRS and a display of equipment purchased through UASI funding. He requested volunteers for a panel of subject matter experts.

Gary Christmann reported that the EMA Committee recently met and addressed Debbie Mays' request for improved communication and notification between first responders and hospitals during major regional incidents. He noted that the Committee concluded that a policy or plan would not be feasible, however, he suggested WebEOC and phone communication as the best methods for obtaining available information.

NEXT MEETING & ADJOURNMENT

The next STARRS Board of Directors meeting is scheduled for Thursday, October 13, 2016 at 11:30 a.m., in the auditorium of St. Louis City Fire Headquarters.

Motion to adjourn the meeting was made by Dave Todd, seconded by Debbie Beezley. Motion passed unanimously.

The meeting was adjourned at 11:53 a.m.

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Bill Roche, Secretary

STARRS St. Louis Area Regional Response System

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To: Board of Directors

From: Staff

Subject: Regional Security Expenditures

Date: October 10, 2016

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) and the Assistant Secretary of Preparedness and Response (ASPR) Hospital Preparedness grant programs. Attachment A summarizes this purchases totaling **$115,980.** Also attached is a summary description of all budgeted expenditures from the UASI grants (Attachment B).

1. **Project Manager for St. Louis Regional License Plate Recognition Database (LPRD) and Mugshot Recognition Technology (SMRT) Databases** – The Project Manager for the LPRD and SMRT is a part time position within the St. Louis Fusion Center – Terrorism Early Warning Group. The position facilitates and oversees the implementation of the regional law enforcement license plate reader and mugshot recognition databases. Duties include facilitating an independent audit of LPRD/SMRT users and ensure compliance with the Fusion Center's privacy policies and end user agreements. Maintaining these databases allows all law enforcement agencies across the region to share critical suspect information. The LPRD /SMRT Manager requires an in-depth knowledge of the operations, capabilities, restrictions and maintenance of the LPRD and SMRT systems. The position will work with regional law enforcement agencies to solicit their participation while managing the progress of the system.

   The City of Richmond Heights Police Department has agreed to provide the LPRD/SMRT Project Manager on a part time basis and has agreed to accept a sub-grant award for the funding. Therefore, we are requesting approval to enter into a sub-grant award with the City of Richmond Heights, Missouri for a total cost not exceed **$54,980** for the period of January 1, 2017 through August 31, 2019.

2. **Chemical Nerve Agent Anti-dote** – We are requesting approval to purchase 89 cyanide antidote kits called "Cyanokit" which can be used as an antidote to cyanide poisoning or as an antidote for exposure to a chemical nerve agent. Cyanide is present in the smoke of structure fires as a byproduct of plastic and adhesive combustion. When an incident occurs that involves poisoning from cyanide exposure, quick administration of a cyanide antidote

can save lives. The Cyanokit is the only cyanide antidote kit approved for use by and will be stored with EMS agencies in the St. Louis region. Total cost will not exceed $61,000.

The purchases described in this memo are being made in accordance with the agency's procurement policy.

Staff Recommendation: Staff recommends that the Board approve the expenditure of funds as follows:

- for a sub-award to Richmond Heights, Missouri for the Automated License Plate Reader and Mugshot Recognition Technology System Project Manager in an amount not to exceed **$54,980;** and,

- for the purchase of 89 Cyanokits from Meridian Medical Technologies in an amount not to exceed **$61,000**;

for a total amount not to exceed **$115,980** from the from the UASI and the ASPR Hospital Preparedness grant program.

ATTACHMENT A

Expenditures for Equipment and Services
October 10, 2016

Vendor	Description	Jurisdiction/Agency	Quantity	Cost
Emergency Response Planning (UASI)				
City of Richmond Heights	LPRD & SMRT Project Manager	St. Louis County	1	$54,980
Emergency Response Equipment (UASI)				
Meridian Medical Technologies (Columbia, MD)	Cyanokits	Regional	1	$21,000
Emergency Response Equipment (ASPR)				
Meridian Medical Technologies (Columbia, MD)	Cyanokits	MO side of the region	1	$40,000
			TOTAL EXPENDITURES	**$115,980**

Total UASI Expenditures: $75,980
Total ASPR Expenditures: $40,000

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2014

		Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Critical Response Teams					
A key goal under the UASI Strategy is to strengthen our critical response teams. We have largely accomplished this goal with hazardous materials and heavy rescue equipment and training. These teams are capable of responding to terrorist attacks, industrial accidents or natural disasters like earthquakes and tornadoes. Another element of critical response includes medical supplies for mass casualty incidents. The MCI trailers represent the first stage of meeting this need for the EMS community. Also included is equipment for Incident Management Teams that will consist of emergency responders from all disciplines. These mobile teams are activated to support emergency responders managing an event where the event continues over many hours or days.	Hazmat / HR	$18,343,651	$18,296,886	$0	$46,765
	Mass Casualty	1,152,980	999,837	20,000	133,143
	Incident Management Teams	2,265,000	2,120,282	0	144,718
Law Enforcement Tactical Team Equipment					
There are 7 law enforcement tactical response units in the region which need communications, tactical lights and personal protective equipment. Three of the teams will receive tactical vehicles and Metro Air Support will receive a helicopter and other equipment to support response to a variety of terrorist incidents.	Misc equipment:	8,418,546	8,374,086	0	44,460
	Tactical vehicles:	4,514,819	4,514,819	0	0
Interoperable Communications					
A variety of projects come within the description of Interoperable Communications. Radio caches, satellite phones and video conferencing and the Land Mobile Radio Communications Plan are included, as well as a microwave tower backbone system.	Radios, phones, video conf. etc:	8,618,026	8,579,774	0	38,252
	Microwave system:	8,988,047	8,988,047	0	0
	Radio Plan:	674,300	674,300	0	$0
The Virtual EOC					
The virtual EOC strengthens regional collaboration on a day to day basis through a web based interactive network that links the region's eight EOC's and numerous other users for planning, preparing for and responding to an incident. In future years we hope to add a robust Geographic Information System capability.		5,278,534	5,278,534	0	0

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2014

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Emergency Patient Tracking	$2,422,320	$2,422,320	$0	$0
Patient Tracking allows emergency medical services and hospitals to rapidly enter data about a patient into a secure wireless web-based tracking system. The data includes identification, triage condition and transport information and allows the hospitals to balance patient loads and provide information to families.				
Universal ID Project This system provides a uniform identification card for fire, law enforcement and volunteers with credential information embedded in the card.	557,812	557,812	0	0
Expand Public Health Capabilities Local public health agencies are working to prepare the region and protect citizens and first responders in the event of bioterrorism and natural diseases. Work is underway to establish an automated syndromic surveillance system for the early detection of naturally occurring or man made disease outbreaks.	2,763,881	2,697,454	0	66,427
Mass Casualty Equipment, Medical Supplies and Software for Hospitals Hospitals are preparing the region for a response to a medical surge or mass casualty incident (MCI) by staging emergency response trailers that are equipped with medical supplies, cots and bedding at selected hospitals for deployment anywhere in the St. Louis region. In addition, the hospitals will dispense medicine to employees, their families and patients in the event of a large-scale bioterrorist or naturally occurring illness. The hospitals have software that will help with the dispensing of this medicine and the management of an MCI when it occurs.	2,249,599	2,177,244	0	72,355
Disaster Incident Management System for Hospitals and Tactical Response The disaster incident management software system provides a tactical incident management capability for hospitals and response teams that includes federally required forms and plans. For the hospital systems it also includes a regional bed tracking capability.	$2,346,808	$2,270,308	$0	$76,500

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2014

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Terrorism Early Warning Center The TEW is operated by the St. Louis Metropolitan Police Department and the St. Louis County Police Department and serves as a central clearinghouse for information and intelligence to help detect and prevent acts of terrorism.	$ 3,133,852	$2,969,241	$54,980	$109,631
Citizen Preparedness This program includes Citizen Emergency Response Teams and other similar teams designed to educate the public about disaster preparedness and train them to assist their neighbors. Expenditures include equipment and training to help citizens learn to respond to hazards as part of a team in their neighborhood or workplace, and public information. The program also includes the sheltering project which brings generators and shelters into the region to protect citizens who need shelter.	2,662,666	2,632,666	0	30,000
Regional Coordination Planning Includes regional emergency coordination planning, mutual aid improvements, public information and enhancements to critical infrastructure protection.	1,024,051	1,024,051	0	0
Exercises A regional Full Scale Exercise (FSE) will be held during the second quarter of 2016. The FSE scenario will be terrorist based involving a mass casualty incident and will involve regional hospitals, public health, fire and law enforcement agencies.	386,500	371,500	0	15,000
Training Most disciplines have received and will continue to attend training activities to enhance their skills. Included are heavy rescue, hazmat, incident management teams, law enforcement, public health and hospitals.	3,875,608	3,867,918	0	7,690
Totals:	$79,677,000	[1] $78,817,079	$74,980	$784,941

[1] This total represents the sum of UASI funds awarded for equipment and contractual obligations for fiscal years 2003 - 2015. The schedule represents the cumulative amount spent, from both open and closed grants, on major projects since the inception of the Homeland Security Grant Program.

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Memo to: Board of Directors

From: Staff

Subject: Nomination of Sub-Committee Appointments

Date: October 7, 2016

The Nominating Committee recommends the following individuals for membership on a STARRS Sub-Committee:

Mass Fatality

Brian Adams, Emergency Management Specialist, St. Louis County Police Department Office of Emergency Management – Brian Adams has worked in St. Louis County Government for more than 27 years, including the last 13 years with the police department where he worked in the Fingerprint Unit, Planning & Analysis, and the Office of Emergency Management. Since transferring to the Office of Emergency Management in April 2014, his tasks have included planning and logistics during activations, maintaining documents such as the St. Louis County Basic Emergency Operations Plan and Office of Emergency Management Procedure Manual, preparing After Action Reports, and performing informational Emergency Operations Center presentations and gas mask fittings for police personnel. Before joining the Office of Emergency Management, he worked in state grant preparation and management, writing legislation requests through the St. Louis County Council, and preparing and maintaining CALEA (Commission on Accreditation for Law Enforcement Agencies) accreditation files. Brian has received two Awards of Excellence and a Letter of Commendation during his tenure with St. Louis County PD. In 1995, he graduated from the University of Missouri-St. Louis with a Bachelor of Arts in Communications.

Staff Recommendation: Staff recommends that the Board of Directors approve the Nominating Committee recommendations.