AGENDA

ST. LOUIS AREA REGIONAL RESPONSE SYSTEM

BOARD OF DIRECTORS

Thursday, September 15, 2016 - 11:30 A.M.

ST. LOUIS CITY FIRE HEADQUARTERS

1. CALL TO ORDER BY GARY CHRISTMANN, PRESIDENT

2. APPROVAL OF MINUTES OF AUGUST 18, 2016 MEETING

3. DISCUSSION ITEMS

A. Executive Director's Report	NICK GRAGNANI STARRS
B. St. Louis Regional Training & Exercise Work Plan	DALE CHAMBERS STARRS

4. ACTION ITEMS

A. Regional Security Expenditures	NICK GRAGNANI
B. Nominating Committee Report	SGT BILL ROCHE St. Louis County Police & St. Louis Fusion Center

5. OTHER BUSINESS

6. NEXT MEETING AND ADJOURNMENT

The next meeting of the Board will occur on Thursday, October 13, 2016 at 11:30 AM

STARRS BOARD OF DIRECTORS
MEETING MINUTES
JUNE 16, 2016

The meeting of the STARRS Board of Directors was called to order at 11:30 a.m. at the City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

Directors Present

Gary Christmann, President
Joann Leykam, Vice President
Don Feher, Treasurer
Debbie Beezley
Jon Belmar
Abe Cook
Sarah Gamblin-Luig
Justen Hauser
Chris Hunt
Dennis Jenkerson
Debbie Mays
Ryan Nicholls
John Nowak
Vanessa Poston
Lynden Prange
Larry Ringering
Warren Robinson
Herb Simmons
David Todd
Ryan Weber

Ex Officio
Jim Wild

Also in attendance were Nick Gragnani, Brian Marler, John Whitaker, Ky Kee, Dale Chambers, Leah Hummert, and Staci Alvarez of STARRS / East-West Gateway Council of Governments (EWGCOG) staff.

CALL TO ORDER

Gary Christman, Chair, called the meeting to order.

APPROVAL OF MINUTES OF AUGUST 18, 2016 MEETING

Motion was made by Debbie Beezley, seconded by Herb Simmons, to approve the minutes of the August 18, 2016 meeting. Motion passed unanimously.

DISCUSSION ITEMS

U.S. Senate Legislative Report

Courtney Houston-Carter, Office of US Senator Roy Blunt, advised that he is the point person for the Senate Law Enforcement Caucus co-founded and chaired by Senator Blunt. He stressed the importance of continued lobbying to ensure and increase future UASI funding to the region. He reported on the Fallen Heroes Flag Act, a bill sponsored by Senator Blunt, recently signed into law. The Act allows the Representative or Senator of an immediate family member of a deceased firefighter, law enforcement officer, member of a rescue squad or ambulance crew, or public safety officer who died in the line of duty to give the family, on request, a US Capitol-flown flag, together with a certificate, signed by the official providing the flag.

Executive Director's Report
Nick Gragnani, STARRS, advised that staff is expecting the guidance criteria for the Complex Coordinated Violent Extremist Terrorist Attack (CCTA) program grant in the very near future. He reiterated that the grant is geared toward cities that participated in the Joint Counter Terrorism Awareness Workshop Series ("JCTWS"). Gary Christmann added that a planning committee tasked with analyzing the JCTWS' after-action report will meet in early September to identify possible projects to be included in a regional funding request application.

Nick Gragnani summarized information contained in a Department of Homeland Security (DHS) Information Bulletin entitled "*Supplemental Guidance for Law Enforcement Terrorism Prevention Activity Expenditures*" which addressed allowable expenditures of funds from the Law Enforcement Terrorist Prevention Activities (LETPA) grant. This is the 25 percent set-aside portion of the UASI grant award. Mr. Gragnani stated that the Bulletin outlined the type of allowable expenditures which include: implementation and maintenance of the Nationwide Suspicious Activity Reporting (SAR) initiative; regional counterterrorism training programs; support for coordination of regional full-scale training exercises; development of countering violent extremism programs, projects and initiatives; and maturation and enhancement of designated state and major urban area fusion centers. He stated that the Bulletin was vague on equipment expenditures, noting that various tactical, bomb, and crime scene equipment were not listed. He stated that in order to clarify the information provided in the DHS Bulletin a memo was sent to the Missouri Office of Homeland Security (Mo OHS) asking for verification that the budgeted line item equipment purchases in both FY 2015 and FY 2016 UASI grant were still allowable. At this time, Mo OHS has not responded to the memo regarding these expenditures. Mr. Gragnani stated he would advise the Board as soon as a response is received.

Jon Belman, St. Louis County, stressed the importance of continued financial support of the Fusion Center.

Nick Gragnani summarized staff contact information/assignments for projects and requested adherence as outlined in the memo to streamline communication and processes.

National Preparedness Report
Dale Chambers, STARRS, provided an overview of the National Preparedness Report, an annual report that summarizes progress in building, sustaining and delivering the 32 core capabilities outlined in the National Preparedness Goal. Data contained within the report is derived from the region's Threat Hazard Identification and Risk Assessment (THIRA) and State Preparedness Report. He noted that staff is currently working on updating the region's THIRA and will complete the report by early November 2016.

MaryGrace Lewandowski, EWGCOG, reported on the Hazard Mitigation Plan, a five-year plan for the Missouri portion of the region for long-term vulnerability reduction, which complements the National Preparedness Report by identifying critical areas and key essential facilities in a jurisdiction. She explained the importance of adoption of the resolution in order to take advantage of FEMA grant funding programs, and she described some of the applicable non-disaster and post-disaster funding programs. She distributed a list of those municipalities and entities that have not yet adopted the plan, and requested assistance in moving resolutions

forward for those wishing to participate. She requested that all questions concerning the Plan be directed to either her, or Carol Lawrence at East-West Gateway Council of Governments.

Gary Christmann commended Dale Chambers for his dedication and for the quality of the region's THIRA.

National Network of Fusion Centers Final Report
Detective Brian Naeger, St. Louis Metropolitan Police Department, St. Louis Fusion Center, summarized the report and the methodology behind its preparation by the Department of Homeland Security (DHS). He advised that the DHS requires every fusion center to perform a yearly self-assessment, which is part of a broader external assessment. He noted that the 2015 version differs from previous years in that it is an evaluation of the 78 national network of fusion centers versus that of individual centers. He compared some of the percentages for the St. Louis regional office against the cumulative data, reporting that the St. Louis Fusion Center maintains a staff of five full-time employees, has minimal operational expenses, and has been cited for best practices nationwide by the Department of Homeland Security. He advised that recommendations derived from the final report are: (1) Sustainment of foundational capabilities across the National Network must be maintained; and (2) Fusion centers have consistently implemented privacy, civil rights and civil liberties protections, but must work to maintain and enhance these protections as threats and technologies change.

ACTION ITEMS

Finance Committee Report
Nick Gragnani, STARRS, summarized staff's recommendation to approve the Finance Committee's action to fund the purchase of disaster incident management software for the eight local emergency management agencies within the St. Louis region and the St. Louis Medical Operations Center (SMOC), from FY 2105 surplus funds totaling $57,807.

Motion approving the recommendation was made by Dave Todd, seconded by Jon Belmar.

Nominating Committee Report
Nick Gragnani, STARRS, summarized the Nominating Committee's recommendation of the following individual for membership on the following sub-committee:

Training and Exercise
Jason Campbell, Emergency Preparedness Manager, Barnes-Jewish Hospital

Motion approving the recommendation was made by Dave Todd, seconded by Debbie Beezley. Motion passed unanimously.

OTHER BUSINESS

Update regarding clarification on the DHS Bulletin for the LETPA funds: Mr. Gragnani advised he had just received e-mail from Mo OHS stating that the existing equipment line items are approved for the LETPA expenditures.

Gary Christmann introduced and welcomed new members Ryan Nicholls, Washington University; and Chris Hunt, St. Charles County.

Dale Chambers advised that a training and exercise planning workshop for the region at the Crestwood Municipal Center has been rescheduled to September 13, 2016 at 9:00 a.m.

Debbie Mays inquired about the discussion at the June Board meeting regarding concerns about vital information not being properly communicated from first responders to hospitals during major regional incidents. Gary Christmann commented that the TEW has added healthcare representatives to its e-mail lists and designated them as liaisons to the Fusion Center. He advised further that the STARRS Emergency Management Committee will address the topic further at its next meeting. He stated that he would report on the results of the EMA discussions at the next STARRS Board meeting.

NEXT MEETING & ADJOURNMENT

The next STARRS Board of Directors meeting is scheduled for Thursday, September 15, 2016 at 11:30 a.m., in the auditorium of St. Louis City Fire Headquarters.

Motion to adjourn the meeting was made by Jon Belmar, seconded by Abe Cook. Motion passed unanimously.

The meeting was adjourned at 12:23 p.m.

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Bill Roche, Secretary

STARRS St. Louis Area Regional Response System

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To: Board of Directors

From: Staff

Subject: Regional Security Expenditures

Date: September 12, 2016

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) grant program. Attachment A summarizes these purchases totaling **$86,759.** Also attached is a summary description of all budgeted expenditures from the UASI grants (Attachment B).

1. **Responder Force Protection & Rehabilitation Unit (Rehab Unit)** – The St. Louis Regional EMS Task Force is staging two Responder Force Protection & Rehabilitation Units in the St. Louis region. These Rehab Unites are emergency response vehicles that are deployed when dealing with a Mass Casualty Incident. The units provide medical evaluation of emergency response personnel at the scene of prolonged events or during extreme weather conditions by providing specialized medical assessments and services to first responders on scene. One Rehab Unit is currently staged with St. Clair County Special Emergency Services in Belleville, Illinois. A second unit will be staged at Christian Hospital in North St. Louis County. Therefore, we are requesting approval to purchase one BaseX Shelter and a Heart Defibrillator with Monitor for the Christian Hospital Unit. Total costs will not exceed **$69,245.**

2. **Metro Air Support Unit Cockpit Flight Display Systems** – In June staff received approval to purchase new flight display systems for two of the Metro Air Support Unit's helicopters. There is a need to obtain the aircraft technical engineering data from the helicopter manufacture which addresses the correct installation of the new flight display systems. This technical data is imperative to the operation of the unit and protects its warranty. Total cost will not exceed **$17,514.**

The purchases described in this memo are being made in accordance with the agency's procurement policy.

Staff Recommendation: Staff recommends that the Board approve the expenditure of funds as follows:

- for the purchase of a BaseX Shelter from Veterans Corp in an amount not to exceed **$26,154**;

- for the purchase of a Heart Defibrillator with Monitor from Zoll Medical Corporation for in amount not to exceed **$43,091**; and,

- for the purchase of the MD Helicopter Technical Bulletin "*Garmin G500H Upgrade Authorization*" from MD Helicopter, Inc. in an amount not to exceed **$17,514**,

for a total amount not to exceed **$86,759** from the UASI grant program.

ATTACHMENT A

Expenditures for Equipment and Services
September 12, 2016

Vendor	Description	Jurisdiction/Agency	Quantity	Cost
Emergency Response Equipment (UASI)				
Veteran Corps of America (O'Fallon, IL)	Shelter system	St. Louis County	1	$26,154
Zoll Medical Corporation (Chelmsford, MA)	Defibrillator / monitor	St. Louis County	1	$43,091
MD Helicopters, Inc. (Mesa, AZ)	Technical engineering data	St. Louis County	1	$17,514
			TOTAL EXPENDITURES	**$86,759**

Total UASI Expenditures: $86,759

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2014

		Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Critical Response Teams					
A key goal under the UASI Strategy is to strengthen our critical response teams. We have largely accomplished this goal with hazardous materials and heavy rescue equipment and training. These teams are capable of responding to terrorist attacks, industrial accidents or natural disasters like earthquakes and tornadoes. Another element of critical response includes medical supplies for mass casualty incidents. The MCI trailers represent the first stage of meeting this need for the EMS community. Also included is equipment for Incident Management Teams that will consist of emergency responders from all disciplines. These mobile teams are activated to support emergency responders managing an event where the event continues over many hours or days.	Hazmat / HR	$18,343,651	$18,296,886	$0	$46,765
	Mass Casualty	1,152,980	999,837	0	153,143
	Incident Management Teams	2,265,000	2,120,282	0	144,718
Law Enforcement Tactical Team Equipment					
There are 7 law enforcement tactical response units in the region which need communications, tactical lights and personal protective equipment. Three of the teams will receive tactical vehicles and Metro Air Support will receive a helicopter and other equipment to support response to a variety of terrorist incidents.	Misc equipment:	8,418,546	8,356,572	17,514	44,460
	Tactical vehicles:	4,514,819	4,514,819	0	0
Interoperable Communications					
A variety of projects come within the description of Interoperable Communications. Radio caches, satellite phones and video conferencing and the Land Mobile Radio Communications Plan are included, as well as a microwave tower backbone system.	Radios, phones, video conf. etc:	8,618,026	8,579,774	0	38,252
	Microwave system:	8,988,047	8,988,047	0	0
	Radio Plan:	674,300	674,300	0	$0
The Virtual EOC					
The virtual EOC strengthens regional collaboration on a day to day basis through a web based interactive network that links the region's eight EOC's and numerous other users for planning, preparing for and responding to an incident. In future years we hope to add a robust Geographic Information System capability.		5,278,534	5,278,534	0	0

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2014

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Emergency Patient Tracking	$2,422,320	$2,422,320	$0	$0
Patient Tracking allows emergency medical services and hospitals to rapidly enter data about a patient into a secure wireless web-based tracking system. The data includes identification, triage condition and transport information and allows the hospitals to balance patient loads and provide information to families.				
Universal ID Project This system provides a uniform identification card for fire, law enforcement and volunteers with credential information embedded in the card.	557,812	557,812	0	0
Expand Public Health Capabilities Local public health agencies are working to prepare the region and protect citizens and first responders in the event of bioterrorism and natural diseases. Work is underway to establish an automated syndromic surveillance system for the early detection of naturally occurring or man made disease outbreaks.	2,763,881	2,697,454	0	66,427
Mass Casualty Equipment, Medical Supplies and Software for Hospitals Hospitals are preparing the region for a response to a medical surge or mass casualty incident (MCI) by staging emergency response trailers that are equipped with medical supplies, cots and bedding at selected hospitals for deployment anywhere in the St. Louis region. In addition, the hospitals will dispense medicine to employees, their families and patients in the event of a large-scale bioterrorist or naturally occurring illness. The hospitals have software that will help with the dispensing of this medicine and the management of an MCI when it occurs.	2,249,599	2,107,999	69,245	72,355
Disaster Incident Management System for Hospitals and Tactical Response The disaster incident management software system provides a tactical incident management capability for hospitals and response teams that includes federally required forms and plans. For the hospital systems it also includes a regional bed tracking capability.	$2,346,808	$2,270,308	$0	$76,500

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2014

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Terrorism Early Warning Center The TEW is operated by the St. Louis Metropolitan Police Department and the St. Louis County Police Department and serves as a central clearinghouse for information and intelligence to help detect and prevent acts of terrorism.	$ 3,133,852	$2,969,241	$0	$164,611
Citizen Preparedness This program includes Citizen Emergency Response Teams and other similar teams designed to educate the public about disaster preparedness and train them to assist their neighbors. Expenditures include equipment and training to help citizens learn to respond to hazards as part of a team in their neighborhood or workplace, and public information. The program also includes the sheltering project which brings generators and shelters into the region to protect citizens who need shelter.	2,662,666	2,632,666	0	30,000
Regional Coordination Planning Includes regional emergency coordination planning, mutual aid improvements, public information and enhancements to critical infrastructure protection.	1,024,051	1,024,051	0	0
Exercises A regional Full Scale Exercise (FSE) will be held during the second quarter of 2016. The FSE scenario will be terrorist based involving a mass casualty incident and will involve regional hospitals, public health, fire and law enforcement agencies.	386,500	371,500	0	15,000
Training Most disciplines have received and will continue to attend training activities to enhance their skills. Included are heavy rescue, hazmat, incident management teams, law enforcement, public health and hospitals.	3,875,608	3,867,918	0	7,690
Totals:	$79,677,000	[1] $78,730,320	$86,759	$859,921

[1] This total represents the sum of UASI funds awarded for equipment and contractual obligations for fiscal years 2003 - 2015. The schedule represents the cumulative amount spent, from both open and closed grants, on major projects since the inception of the Homeland Security Grant Program.

STARRS St. Louis Area Regional Response System

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Memo to: Board of Directors

From: Staff

Subject: Nomination of Sub-Committee Appointments

Date: September 15, 2016

The Nominating Committee recommends the following individuals for membership on a STARRS Sub-Committee:

Hospital Preparedness

Christopher Blank, Infection Prevention Consultant, BJC Healthcare – Christopher Blank received his Masters of Public Health with an emphasis on biosecurity, disaster preparedness, and epidemiology from Saint Louis University in 2016. He joined BJC Healthcare as an Infection Prevention Consultant where he works on occupational health and emergency preparedness. Before joining BJC, he worked as a newsman for the Associated Press in Jefferson City Missouri for nine years. Christopher is trained in numerous FEMA disaster planning systems including IS-800.b, IS-100.b, IS-120.a, and IS-130. His research includes extensive work on adolescent texting and driving, Ferguson and the use of social media, and investigating Missouri tornado sirens. In 2016, he presented at the Association for Education in Journalism and Mass Communication on the use of Twitter during the Ferguson Protests.

Erica Suhling, Safety and Emergency Preparedness Coordinator, SSM Health-St. Louis - Erica Suhling is an Environment Safety and Emergency Preparedness Coordinator with SSM Health-St. Louis. She received a Bachelor of Science degree in Biomedical Sciences from Southern Illinois University Edwardsville and a Master of Public Health degree in Environmental & Occupational Health and Biosecurity & Disaster Preparedness from Saint Louis University. She has been active in the fields of emergency preparedness and environmental safety for over 5 years through her work with the American Red Cross and SSM Health. During her time as an AmeriCorps member with the American Red Cross she responded to 4 major, national disasters including Hurricane Sandy while specializing in mass care and damage assessment. She currently volunteers locally with the American Red Cross as a Disaster Action Team member. Erica is an OSHA 10-hour and 30-hour course instructor and has completed many additional OSHA, FEMA, and Missouri State Emergency Management Agency courses.

Kaitlin Walker, Environmental Health and Safety Manager, SSM Health-St. Louis - Kaitlin Walker is the Manager of Environmental Safety with SSM Health – St. Louis. She received her

Bachelor of Science degree from the University of Texas and a Masters of Public Health degree from the University of Minnesota. She has been active in the fields of emergency preparedness and environmental safety for 15 years through her work in the United States Army, state and county public health departments, and SSM Health. Kaitlin is a Certified Healthcare Safety Professional and an OSHA 10-hour and 30-hour course instructor and has completed many additional OSHA, FEMA, and Missouri State Emergency Management Agency courses.

Kenneth Moorman, Director of Safety and Security, St. Anthony's Medical Center - Kenneth Moorman is a healthcare security professional with 10 years of experience in a fast paced environment demanding strong organizational, technical, and interpersonal skills. Kenneth is certified in the Hospital Incident Command System, trained in National Incident Management System 100/200/700/800 and CPR/AED. Before joining St. Anthony's, he was a Security Director with Whelan.

Staff Recommendation: Staff recommends that the Board of Directors approve the Nominating Committee recommendations.