AGENDA

ST. LOUIS AREA REGIONAL RESPONSE SYSTEM

BOARD OF DIRECTORS

Thursday, February 11, 2016 - 11:30 A.M.

ST. LOUIS CITY FIRE HEADQUARTERS

1. CALL TO ORDER BY ABE COOK, PRESIDENT

2. APPROVAL OF MINUTES OF JANUARY 14, 2016 MEETING

3. DISCUSSION ITEMS

A. Executive Director's Report	NICK GRAGNANI STARRS
B. Missouri Division of Fire Safety Training & Certification	KIM BECKER Missouri Division of Fire Safety
C. St. Louis MSA Risk Profile	SGT BILL ROCHE St. Louis County Police Department St. Louis Fusion Center

4. ACTION ITEMS

A. Finance Committee Report	JOANN LEYKAM, Director St. Charles County Administration
B. Regional Security Expenditures	NICK GRAGNANI
C. Nominating Committee Report	DON FEHER St. Clair County EMA

5. OTHER BUSINESS

6. NEXT MEETING AND ADJOURNMENT

The next meeting of the Board will occur on Thursday, March 17, 2016 at 11:30 AM.

STARRS BOARD OF DIRECTORS
MEETING MINUTES
JANUARY 14, 2016

The meeting of the STARRS Board of Directors was called to order at 11:30 a.m. at City of St. Louis Fire Headquarters, 1421 N. Jefferson, St. Louis, Missouri, with attendance as follows:

Directors Present
Abe Cook, Chair
Gary Christmann, Vice-Chair
Don Feher, Secretary
Frank Arnoldy
Debbie Beezley
Les Crews
Catherine Dalton
Justen Hauser
Dennis Jenkerson
Tom Koch
Debbie Mays
John Nowak
Vanessa Poston
Larry Ringering
Warren Robinson
Bill Roche
Mark Thorp

Ex Officio
Jim Wild

Also in attendance were Nick Gragnani, Staci Alvarez, Dale Chambers, Leah Hummert, Ky Kee, Karen Kunkel, Brian Marler, John Posey, and John Whitaker of STARRS / East-West Gateway Council of Governments staff.

CALL TO ORDER

Abe Cook, Chair, called the meeting to order.

APPROVAL OF MINUTES OF DECEMBER 17, 2015 MEETING

Motion was made by Frank Arnoldy, seconded by Debbie Beezley, to approve the minutes of the December 17, 2015 meeting. The Motion passed unanimously.

DISCUSSION ITEMS

All Ready Organizational Population Survey

John Posey, East-West Gateway Council of Governments, reported on the results of the All Ready Organization Survey conducted by the consultant MDavis, Inc. and analyzed by the East-West Gateway research staff. Information gleaned from the survey will be used to assess and address disaster preparedness levels of organizations including businesses, churches, schools and non-profit organizations. In summary, the survey indicated the following: many organizations underestimate public response times; schools and larger organizations have the highest levels of preparedness while churches have the lowest; most organizations have a written plan in place; and about half the organizations have supplies set aside. Mr. Posey noted that a written report summarizing results of the All Ready St. Louis General Population and Organization surveys will be distributed in the very near future.

Additional discussion followed requesting the types of schools polled for the survey.

FEMA Region VII THIRA Report
Rodney Butts, FEMA Region VII, National Preparedness Division, reported on how the Threat and Hazard Identification Risk Assessment (THIRA) is developed and used towards achieving a National Preparedness Goal for informing whole communities, including all levels of government, on how to understand risks and estimate capabilities. He summarized the four step risk assessment process relevant to identifying threats and hazards, desired outcomes, capability targets and resources required to achieve those targets.

Nick Gragnani, STARRS, noted the importance of putting together a comprehensive THIRA that is broad enough to address ongoing and future needs in the region.

ACTION ITEMS

Regional Security Expenditures
Nick Gragnani, STARRS, summarized staff's recommendation of the following expenditures, totaling $321,304. The expenditures will be funded from the U.S. Department of Homeland Security's Urban Area Security Initiative ("UASI") grant program.

Action	Description	Amount
Purchase	Direct Media, Inc. (Metro Transit) for Metrolink wind screens, bus tails, and interior cards	$30,000
Purchase	Safeware, Inc. – 12 ballistic communications helmets for the regional EMS Task Force	$17,928
Purchase	Safeward, Inc. – 43 ballistic helmets for Jefferson and Franklin counties, and Missouri Sheriff's Department	$29,322
Purchase	First Line Technology – 2 bus stretcher ambulance conversion kits	$71,426
Contract	University of Missouri Fire Rescue Training – for All Hazard Incident Management Team, Division/Group Supervisor and Planning Section Chief training	$48,500
Contract	Infection Control/Emerging Concepts, Inc. – Infection Control Officer Training (Basic Designated Infection Control Officer, Advanced Designated Infection Control Officer, and OSHA/Bloodborne and Airborne Train-the-Trainer courses)	$16,815
Purchase	Veteran Corps of America – 8 laptop computers	$17,657
Contract	Hagerty Consulting – consulting services to develop Phase II of the St. Louis Regional Alternate Care Sites Plan	$89,656

Motion approving the recommendation was made by Debbie Mays, seconded by Debbie Beezley. Motion carried, all voting aye.

Nominating Committee Report
Nick Gragnani, STARRS, summarized the Nominating Committee's recommendation to approve the following sub-committee appointment:

> *Hospital* – Charlotte D. Wienski, Quality/Emergency Management Coordinator, Ranken Jordan Pediatric Hospital

Motion approving the recommendation was made by Warren Robinson, seconded by Gary Christmann. Motion passed unanimously.

OTHER BUSINESS

Gary Christmann voiced his concerns about the growing inability of committees to meet quorums due to their growing sizes and nonattendance by some members. He noted that STARRS By-laws allow for the removal of perpetually absent members from committees.

Nick Gragnani encouraged committees to reaffirm or nominate new Category C Board members by the Annual Meeting, which is held in conjunction with the February 11, 2016 Board meeting. He also requested nominations to fill the Secretary vacancy, who must be chosen from a Category A or B Board member.

Mr. Gragnani requested e-mail feedback, positive or not, about how the various STARRS products, equipment, planning, etc. was used during the recent flood event. STARRS staff will be developing an after action report that will outline the various flood response capabilities and make recommendations on improvements and identify resource shortfalls.

NEXT MEETING & ADJOURNMENT

The next STARRS Board of Directors meeting is scheduled for Thursday, February 11, 2016, at 11:30 a.m., in the auditorium of St Louis City Fire Headquarters.

Motion to adjourn the meeting was made by Gary Christmann, seconded by Warren Robinson. Motion passed unanimously.

The meeting was adjourned at 12:13 p.m.

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Don Feher, Secretary

STARRS St. Louis Area Regional Response System

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Memo to: Board of Directors

From: Staff

Subject: FY 2014 UASI Unspent Funds Reallocation

Date: November 8, 2016

Staff was recently advised that funding remains from the FY 2014 UASI grant budget. Because the grant funding period deadline is approaching, staff called a meeting of the STARRS Finance Committee to review the budget, the pending projects from the Force Comparison Worksheet, and make a recommendation on the redistribution of the remaining $457,000 from the FY 2014 UASI grant budget.

The STARRS Finance Committee met on Monday, February 08, 2016 via telephone conference call and reviewed the availability of the FY 2014 UASI funding and the Force Comparison score sheet which contained the pending FY 2014 funding projects. After review of all documentation and discussion the Finance Committee recommends the $457,000 be redistributed as follows:

- the purchase of 15 Tactical Medic Armor; 28 Tactical Medic Communications Helmets; 12 Medium Threat Vests; and, 24 Ballistic Helmets without Communications in an amount not to exceed $107,000;
- the purchase of five Hazmat Gas/Vapor FTIR ID meters in an amount not to exceed $350,000; and,
- if any funding still remains it should be allocated to additional EMS Ballistic Helmets and Vests purchases for the St. Louis Regional EMS Taskforce.

Staff Recommendation: Staff recommends the approval of the STARRS Finance Committee action as recommended on the attached.

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Memo to: Board of Directors

From: Staff

Subject: Regional Security Expenditures

Date: February 8, 2016

Staff is requesting authorization to expend funds in support of regional security that will improve the region's disaster preparedness and response capabilities. Funding will come from the U.S. Department of Homeland Security's Urban Areas Security Initiative (UASI) and the Assistant Secretary of Preparedness and Response (ASPR) Hospital Preparedness grant programs. Attachment A summarizes these purchases totaling **$468,807**. Also attached is a summary description of all budgeted expenditures from the UASI grants (Attachment B).

1. **Ballistic Protection Equipment** – We are requesting approval to purchase the following ballistic protection equipment for the St Louis Regional Emergency Medical Services (EMS) Task Force and law enforcement tactical operations personnel in support of active shooter situations involving mass casualty incidents.

   - **16 Ballistic Helmets** – For the St. Clair County, Illinois Sheriff's Department. Total cost will not exceed **$10,939**
   - **28 Ballistic Helmets** – For the St. Louis Regional EMS Taskforce. Total cost will not exceed **$41,698**
   - **27 Ballistic Vests –** For the St. Louis Regional EMS Taskforce. Total cost will not exceed **$64,542**
   - **85 Ballistic Vests** – 18 for the Franklin County Sheriff's Department; 25 for the Jefferson County Sheriff's Department; and, 42 for the St. Charles County Police Department. Total costs will not exceed **$213,346**

2. **Hospital Emergency Communications** – In 2015 staff received approvals to purchase desktop and portable handheld radios for the Missouri hospitals in the St. Louis region. These interoperable radios will be used by hospital emergency departments and incident command centers to coordinate regional emergency events with the St. Louis Medical Operations Center, local EMS and county emergency management agencies, as well as various regional partners. These radios will function on the St. Louis Area Regional Truck Radio (SLATER) system. In order to have this capability, each radio must be programmed with the proper radio frequencies by the St. Louis County approved vendor, WirelessUSA. Programming will include radio talk group and control functionality assignments, and software upgrades that are necessary for the radio to operate on the SLARTR network.

Therefore, we are requesting approval to expend funds to support the programing of 178 radios to function on the SLATER network. Total cost will not exceed **$35,000**.

Funds for this purchase will come from the Missouri ASPR grant program which cannot be used in Illinois. However, the Illinois hospitals receive ASPR funding from the Illinois Department of Health and have purchased similar radios for their hospitals and associated healthcare response partners.

3. **Responder Force Protection & Rehabilitation Unit** – This unit is used by the St. Louis Regional EMS Task Force when responding to a mass casualty incident. It provides medical evaluation and specialized assessments and services for emergency responders at the scene of prolonged events or during extreme weather conditions. One unit is currently staged in Illinois with St. Clair County Special Emergency Services in Belleville, Illinois. We are requesting approval to procure a second unit that will be staged with the Christian Hospital in North St. Louis County. This purchase includes a trailer and tow vehicle. Total cost will not exceed **$103,283**.

The purchases described in this memo are being made in accordance with the agency's procurement policy.

Staff Recommendation: Staff recommends that the Board approve the expenditure of funds as follows:

- for the purchase of 16 Ballistic Helmets for the St. Clair County Sheriff's Department from Safeware Inc. in an amount not to exceed **$10,939;**

- for the purchase of 28 Ballistic Helmets for the St. Louis Regional EMS Task Force from Safeware Inc. in an amount not to exceed **$41,698;**

- for the purchase of 27 Ballistic Vests for the St. Louis Regional EMS Task Force from First Spear in an amount not to exceed **$64,542;**

- for the purchase of 85 Ballistic Vests for the Franklin and Jefferson County Sheriff's Departments and the St. Charles County Police Department from First Spear in an amount not to exceed **$213,346;**

- allow the Executive Director to enter into a contract with WirelessUSA for the programming of 178 hospital radios in an amount not to exceed **$35,000;**

- for the purchase of a Ford F350 truck from Reuther Ford Inc for an amount not to exceed **$71,218**;

- for the purchase of a custom trailer from Veteran Corps of America for an amount not to exceed **$32,065**; and,

for a total amount not to exceed **$468,807** from the UASI and the ASPR Hospital Preparedness grant program.

ATTACHMENT A

Expenditures for Equipment and Services
February 8, 2016

Vendor	Description	Jurisdiction/Agency	Quantity	Cost
Emergency Response Equipment (UASI)				
Safeware, Inc. (Lanham, MD)	Ballistic helmets	St. Clair County	1	$10,939
First Spear (Fenton, MO)	Ballistic vests - EMS	Regional	27	$64,542
Safeware, Inc. (Lanham, MD)	Ballistic helmets	Regional	28	$41,698
First Spear (Fenton, MO)	Ballistic vests - law enforcement	Franklin County, Jefferson County, St. Charles County	85	$213,346
Reuther Ford (Herculaneum, MO)	Tow vehicle	St. Louis County	1	$71,218
Veteran Corps (O'Fallon, IL)	Equipment Trailer	St. Louis County	1	$32,065
Emergency Response Equipment (ASPR)				
Wireless USA (St. Louis, MO)	Radio programming	Regional	178	$35,000
			TOTAL EXPENDITURES	**$468,807**

Total UASI Expenditures: $433,807
Total ASPR Expenditures: $35,000

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2014

		Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Critical Response Teams					
A key goal under the UASI Strategy is to strengthen our critical response teams. We have largely accomplished this goal with hazardous materials and heavy rescue equipment and training. These teams are capable of responding to terrorist attacks, industrial accidents or natural disasters like earthquakes and tornadoes. Another element of critical response includes medical supplies for mass casualty incidents. The MCI trailers represent the first stage of meeting this need for the EMS community. Also included is equipment for Incident Management Teams that will consist of emergency responders from all disciplines. These mobile teams are activated to support emergency responders managing an event where the event continues over many hours or days.	Hazmat / HR	$17,993,651	$17,978,036	$0	$15,615
	Mass Casualty	1,152,980	829,682	209,522	191,329
	Incident Management Teams	2,265,000	2,056,541	0	144,718
Law Enforcement Tactical Team Equipment					
There are 7 law enforcement tactical response units in the region which need communications, tactical lights and personal protective equipment. Three of the teams will receive tactical vehicles and Metro Air Support will receive a helicopter and other equipment to support response to a variety of terrorist incidents.	Misc equipment:	8,418,546	7,724,131	224,285	470,130
	Tactical vehicles:	4,514,819	4,514,819	0	0
Interoperable Communications					
A variety of projects come within the description of Interoperable Communications. Radio caches, satellite phones and video conferencing and the Land Mobile Radio Communications Plan are included, as well as a microwave tower backbone system.	Radios, phones, video conf. etc:	8,618,026	8,579,774	0	38,252
	Microwave system:	8,988,047	8,988,047	0	0
	Radio Plan:	674,300	674,300	0	$0
The Virtual EOC					
The virtual EOC strengthens regional collaboration on a day to day basis through a web based interactive network that links the region's eight EOC's and numerous other users for planning, preparing for and responding to an incident. In future years we hope to add a robust Geographic Information System capability.		5,278,534	5,278,534	0	0

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2014

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Emergency Patient Tracking	$2,422,320	$2,422,320	$0	$0
Patient Tracking allows emergency medical services and hospitals to rapidly enter data about a patient into a secure wireless web-based tracking system. The data includes identification, triage condition and transport information and allows the hospitals to balance patient loads and provide information to families.				
Universal ID Project This system provides a uniform identification card for fire, law enforcement and volunteers with credential information embedded in the card.	557,812	557,812	0	0
Expand Public Health Capabilities Local public health agencies are working to prepare the region and protect citizens and first responders in the event of bioterrorism and natural diseases. Work is underway to establish an automated syndromic surveillance system for the early detection of naturally occurring or man made disease outbreaks.	2,763,881	2,697,454	0	66,427
Mass Casualty Equipment, Medical Supplies and Software for Hospitals Hospitals are preparing the region for a response to a medical surge or mass casualty incident (MCI) by staging emergency response trailers that are equipped with medical supplies, cots and bedding at selected hospitals for deployment anywhere in the St. Louis region. In addition, the hospitals will dispense medicine to employees, their families and patients in the event of a large-scale bioterrorist or naturally occurring illness. The hospitals have software that will help with the dispensing of this medicine and the management of an MCI when it occurs.	2,249,599	2,107,999	0	141,600
Disaster Incident Management System for Hospitals and Tactical Response The disaster incident management software system provides a tactical incident management capability for hospitals and response teams that includes federally required forms and plans. For the hospital systems it also includes a regional bed tracking capability.	$2,346,808	$2,157,808	$0	$189,000

ATTACHMENT B
Cumulative Budgeted Expenditures for Major Projects under Urban Areas Security Initiative through Fiscal Year 2014

	Total Budgeted	Prior amount approved by EWG Board	This request	Remaining to be approved
Terrorism Early Warning Center The TEW is operated by the St. Louis Metropolitan Police Department and the St. Louis County Police Department and serves as a central clearinghouse for information and intelligence to help detect and prevent acts of terrorism.	$ 3,133,852	$2,664,000	$0	$469,852
Citizen Preparedness This program includes Citizen Emergency Response Teams and other similar teams designed to educate the public about disaster preparedness and train them to assist their neighbors. Expenditures include equipment and training to help citizens learn to respond to hazards as part of a team in their neighborhood or workplace, and public information. The program also includes the sheltering project which brings generators and shelters into the region to protect citizens who need shelter.	2,662,666	2,632,666	0	30,000
Regional Coordination Planning Includes regional emergency coordination planning, mutual aid improvements, public information and enhancements to critical infrastructure protection.	1,024,051	1,024,051	0	0
Exercises A regional Full Scale Exercise (FSE) will be held during the second quarter of 2016. The FSE scenario will be terrorist based involving a mass casualty incident and will involve regional hospitals, public health, fire and law enforcement agencies.	446,500	371,500	0	75,000
Training Most disciplines have received and will continue to attend training activities to enhance their skills. Included are heavy rescue, hazmat, incident management teams, law enforcement, public health and hospitals.	3,815,608	3,706,663	0	108,945
Totals:	$79,327,000	[1] $76,966,137	$433,807	$1,940,868

[1] This total represents the sum of UASI funds awarded for equipment and contractual obligations for fiscal years 2003 - 2015. The schedule represents the cumulative amount spent, from both open and closed grants, on major projects since the inception of the Homeland Security Grant Program.

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Memo to: Board of Directors

From: Staff

Subject: Nomination of Sub-Committee Appointments

Date: February 8, 2016

The Nominating Committee offers updates to the Board Officers, appointments of STARRS' Sub-Committee representatives, the reaffirmation of existing Sub-Committee representatives and approval for the removal of Subcommittee members.

BOARD OF DIRECTORS

Officers
The STARRS Bylaws specify one-year terms for Board Officers; therefore, the Nominating Committee recommends the following nominations of new officers:

- **President –** Gary Christmann, Commissioner, City of St. Louis Emergency Management Agency
- **Vice President –** Joann Leykam, Director, St. Charles County Department of Administration
- **Treasurer –** Don Feher, Assistant Coordinator, St. Clair County Emergency Management Agency
- **Secretary –** Sergeant Bill Roche, St. Louis County Police Department and St. Louis Fusion Center

Starrs Sub-Committees
The STARRS By Laws specify that the full term of office of the Sub-Committee directors shall be one year. Additionally, it states that the Sub-Committees' director appointments shall be approved each year by the Board of Directors. Therefore, the Nominating Committee recommends the following nominations of new Sub-Committee appointments:

Sub-Committee Reaffirmation and Category C Director Appointments
In accordance with the Bylaws the Nominating Committee recommends that the following Sub-Committees be reaffirmed and their representatives be appointed as Directors. Names in bold are new Category C Directors

- EMERGENCY MEDICAL SYSTEM (EMS) – Chief Mark Thorp, Clayton Fire Department (Voting) and John Nowak, MedStar Ambulance (Non-Voting)

- HAZMAT - Chief Dennis Jenkerson, City of St. Louis Fire Department (Voting) and Deputy Chief Mike Arras, City of St. Louis Fire Department (Non-Voting)

- HOSPITAL PREPAREDNESS – Debbie Mays, BJC Healthcare (Voting) and Vanessa Poston, Missouri Baptist Hospital (Non-Voting)

- INTEROPERABLE COMMUNICATIONS CORE GROUP - Chief Greg Brown, Eureka Fire Protection District (Voting) and Joann Leykam, St. Charles County Administration (Non-Voting)

- LAW ENFORCEMENT – Chief David Todd, St Charles County Police Department (Voting) and Chief Jon Belmar, St. Louis County Police Department (Non-Voting)

- PUBLIC HEALTH - John Anthony, St. Louis County Department of Health (Voting) and Justen Hauser, Franklin County Department of Health (Non-Voting)

- ST. LOUIS AREA REGIONAL COALITION OF COADS – Catherine Dalton, American Red Cross (Voting) and **Ryan Nicholls, Washington University School of Medicine (Non-Voting)**

- TRAINING & EXERCISE - Frank Arnoldy, Crestwood Police Department (Voting), **Sarah Gamblin-Luig, City of St. Louis Emergency Management Agency (Non-Voting)**

- USAR - Chief Ernie Rhodes, West County Fire & EMS (Voting) and Deputy Chief Les Crews, Monarch Fire Protection District (Non-Voting)

Special Subcommittees

- **ESF-8 -** Debbie Beezley, St Louis University Heartland Center (Voting)
- **Mass Fatality** - Curtis Schildknecht, Deputy Coroner, St. Clair County Coroner's Office (Voting)

Fusion Center Director
The Bylaws state that one person appointed by the St. Louis Fusion Center's Advisory Board will serve as the Fusion Center Director. The Fusion Center Advisory Board has submitted Sergeant Bill Roche, St. Louis County Police Department as their representative.

NEW SUBCOMMITTEE APPLICANTS

The Nominating Committee recommends the following individuals for membership on a STARRS Sub-Committee:

Public Health

Foerst, Kyle, Emergency Response Planner, St. Louis County Department of Public Health - Kyle Foerst is an Emergency Response Planner with the St. Louis County Department of Public Health where he currently specializes in Ebola preparedness and response. Kyle holds a Master of Science in Biosecurity and Disaster Preparedness from Saint Louis University, with a concentration in Infection Control, and a Bachelor of Arts in Criminal Justice from Lindenwood University.

Training and Exercise

Sitzes, Rikki, Emergency Response Planner, St. Louis County Department of Health - Rikki recently joined St. Louis County's Health Department as an Emergency Response Planner. A graduate from Washington University, she received her Masters of Public Health in 2014. Among her many trainings, she has received instruction in ICS-100, ICS-120, ICS-400, and IS-800. In her short time with the health department, she has participated in four exercises including the Hospital SMOC Exercise in May 2015 and a tabletop on the West Lake Landfill, June 2015. Rikki is a representative for the CDCS, DPH Quality Control Council, an MRC member with the St. Louis Regional Radiological Response, and a Disaster Services Volunteer for the American Red Cross.

Subcommittee Removals/Resignations
The By Laws state that if during a subcommittee member's term, the member misses more than half of the regular scheduled meetings, without being excused by the chairperson, the member may no longer be eligible to serve on the committee. The member cannot be removed from the committee by the subcommittee chairperson, only the STARRS Board has the authority to remove a voting member from a STARRS Subcommittee.

Therefore, the following STARRS Subcommittees wish to remove these individuals from their committee rosters:

Hospital:

- George Salsman, St. Louis Special School District - resigned

Public Health:

- Michael De los Reyes, St. Louis County Department of Health - resigned
- David C. Miller, St. Louis Regional Airport – lack of committee participation
- Joe Morin, St. Clair County Department of Health – lack of committee participation
- David Noe, Franklin County Health Department – lack of committee participation
- Alison Tucker, St. Charles County Department of Health – lack of committee participation
- Marsha Wild, St. Clair County Health Department – lack of committee participation

Training and Exercise:

- Gregg Kocher, St. Louis County Department of Health – replaced by Rikki Sitzes, St. Louis County Department of Health

Staff Recommendation: Staff recommends that the Board of Directors approve the Nominating Committee recommendations.

STARRS Finance Committee
Meeting Notes
February 8, 2016

Meeting Conducted Via Conference Call

Members Present:	***Members Absent:***
Joann Leykam David Todd Greg Brown Mark Thorp Abe Cook	Jim Wild Debbie Mays Gary Christmann Larry Ringering
Others Present:	
Nick Gragnani, STARRS John Whitaker, STARRS Dale Chambers, STARRS Ky Kee, STARRS	Brian Marler, STARRS Staci Alvarez, EWGCOG Leah Hummert, EWGCOG

Ms. Joann Leykam, Chairperson called the meeting to order at 3:05 PM. The meeting began with a discussion of the EMS Sub-Committee's request for ballistic vests and helmets for the EMS Strike Teams. The discussion centered on fulfilling the EMS Sub-Committee's funding request before expending funds on other projects like the HazMat Gas/Vapor FTIR ID meters or the RAE Rapid Deployment Kit for the Unified Command Vehicle.

Chief Mark Thorp explained the EMS Sub-Committee's priority list with respect to purchases and the number one priority was to purchase ballistic helmets and vests for the region's EMS Strike Teams. Chief Thorp further explained the purpose of the helmets and vests and that the items were for the recognized strike teams in Missouri and the Illinois Law Enforcement Alarm System (ILEAS) and for a cache of equipment to be staged. He indicated that the materials would not be distributed to any state employees for the IL team, only for the local police agencies. Mark stated that the priority was to purchase: 12 medium threat vests, 24 non-communication helmets, 15 high threat vests, and 28 communication helmets. The estimated cost of these items is approximately $107,000.

David Todd made a motion to purchase 12 medium threat vests, 24 non-communication helmets, 15 high threat vests, and 28 communication helmets for a total of up to $107,000. Abe Cook seconded the motion. The motion passed unanimously.

David Todd made a motion to not fund the RAE Rapid Deployment Kit for the Unified Command Vehicle and to fund up to 5 Hazmat Gas/Vapor FTIR ID meters for a total of $350,000. Greg Brown seconded the motion. The motion passed unanimously.

The Finance Committee discussed the other 2014 projects that had unspent funds (i.e. Fusion Center equipment and training). Leah Hummert explained that the Fusion Center equipment had unspent funds because the Fusion Center had several subscriptions that were cancelled because the subscription time frame extended beyond the grant period. The Fusion Center training was less than originally

budgeted because the St. Louis Metropolitan Police Department did not turn in invoices for its training, so the purchase orders had to be cancelled.

The Finance Committee discussed whether there were other projects that could be funded and put on a "back-up" list in case other 2014 purchases come in cheaper than anticipated. Nick Gragnani emphasized that projects need to be "shovel ready" given the limited amount of time available in the 2014 grant. Leah Hummert also reminded the Finance Committee that the spending plan for the 2014 grant is due to the Missouri Office of Homeland Security (MoOHS) on February 29, 2016 and after this date MoOHS will not permit us to change the budget.

The Finance Committee discussed the feasibility of purchasing more vests and helmets for the EMS Strike Teams. Chief Thorp indicated that even after the $107,000 purchase, the teams would require additional materials, especially helmets. He also stated that if the teams do increase membership to 16 members rather than 12, then the teams would need more vests and helmets above and beyond what has already been purchased and the future $107,000 purchase. He indicated that the first priority would be helmets followed by vests.

Mark Thorp made a motion to expend any remaining 2014 funds on ballistic helmets first and then, if funds are available, on ballistic vests for the EMS Strike Teams. David Todd seconded the motion. The motion passed unanimously.

Mark Thorp stated he would get Leah Hummert the sizes for the high threat vests and that he had already sent the sizes for the medium threat vests.

David Todd made a motion to adjourn the meeting. Greg Brown seconded the motion. The motion passed unanimously. The meeting was adjourned.